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**AURORA PUBLIC SCHOOLS**

**APS Code: BDFD**

**Adopted November 1993**

**Reviewed October 2007**

**Reviewed September 2017**

**Reviewed June 2021**

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### **LONG-RANGE FACILITIES ADVISORY COMMITTEE**

The purpose of the committee shall be to develop recommendations for the Board of Education for an ongoing long range facility plan for the District. Other charges may be periodically assigned by the Board of Education or the Superintendent of Schools. The committee shall be nonpartisan, nonpolitical, and nonsectarian.

Special meetings of the committee may be called by the chairperson and the administrative liaison, provided all members of the Committee shall have been sent notice of the special meeting, or notified by phone, at least three days before the date of the meeting.

A quorum to conduct business shall be at least seven members including the chairperson or vice-chairperson.

Individuals wishing to address the committee will be provided an opportunity limited to three minutes at the end of the meeting.

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**Article I. NAME**

The name of the Committee shall be the Long-Range Facilities Advisory Committee (LRFAC).

**Article II. PURPOSE**

**Section 1:** The purpose of the Committee shall be to develop recommendations for the Board of Education for an ongoing long-range facility plan for the Aurora Public Schools. Other charges may be periodically assigned by the Board of Education or the Superintendent of Schools.

**Section 2:** The Committee shall be nonpartisan, nonpolitical, and nonsectarian.

**Article III. MEMBERSHIP**

**Section 1:** The Committee members, appointed by the Board of Education, shall be composed of:

- A. Six parents/patrons of the Aurora Public Schools who are not employed by the District;
- B. Four teachers, one from each level:
  - Elementary Schools (k-5)
  - Kindergarten through 8<sup>th</sup> Grade Schools (k-8)
  - Middle Schools (6-8)
  - High Schools (9-12)Teachers will represent geographic areas;
- C. Three employees from Support Services;

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- D. Three site administrators; and
- E. Two local government representatives with planning/zoning background.

**Section 2:** Members of the Long-Range Facilities Advisory Committee shall be appointed by the Board of Education for two-year terms, and shall work with the assistance of a nonvoting staff director, appointed by the Superintendent of Schools, who will assist in coordinating the work and preparing reports of the Committee.

**Section 3:** Individuals may be reappointed by the Board of Education to the Committee.

**Section 4:** Applications will be accepted during May to fill any vacancies on the Committee. New members will begin their term in July.

**Section 5:** Attendance

Members who fail to attend two consecutive meetings without giving notification to the chairperson, or who fail to attend three meetings within a given school year shall be contacted by the chairperson to verify their continued interest and/or may be asked to submit their resignation to the Committee and to the Board of Education. Verbal or written resignations will be accepted.

**Article IV. OFFICERS**

The officers of the committee shall be a chairperson and a vice-chairperson. Officers shall be elected at the first regular meeting after July 1 and shall serve a one-year term.

**Article V. MEETINGS**

**Section 1: Regular Meetings**

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The Committee shall meet regularly and shall receive any necessary secretarial assistance from the District. Minutes of the Committee shall be submitted to the Board of Education.

**Section 2: Special Meetings**

Special Meetings of the Committee may be called by the chairperson provided all members of the Committee have been sent notice of the special meeting, or notified by phone, at least three days before the date of the meeting.

**Section 3:** A quorum to conduct business shall be at least seven members including the chair or vice-chair.

**Section 4: Public Attendance**

Individuals wishing to address the Committee will be provided an opportunity limited to three minutes at the end of the meeting.

**Article VI. AMENDMENTS**

Amendments to the bylaws must be presented at a regular meeting of the Committee and voted upon at the next regular meeting. Amendments may be approved by a majority vote of the membership present, provided said amendments are not in conflict with Board of Education policies.

**Article VII.** All meetings of the Committee shall be conducted in accordance with the latest Revised Edition of Robert's Rules of Order.